



# Nailstone Parish Council

## Minutes of the Meeting of Nailstone Parish Council on Zoom Platform Wednesday 30<sup>th</sup> SEPTEMBER 2020, 7pm

Present: Cllr Crane, Cllr Harrison, Cllr Harris, Cllr Smith,

Cllr Oulds, plus 2 members of the public

817. Resolution to receive apologies for absence  
Cllr Burns, Cllr Crooks
  
818. Resolution to receive declarations of interest on items on the agenda  
None
  
819. Public Questions members of the public are invited to address the council in respect of business itemised on the agenda. Matters raised but not itemised on the agenda can be noted by councillors BUT no decisions can be made by the council in this session other than to refer the matter to the next agenda for debate by the council unless deemed appropriate by the Chair.  
No Public Questions
  
820. Update From District Councillor Crooks  
Email update circulated  
Apologies sent. Clerk to email him if any matters he can help with.
  
821. Update From County Councillor Oulds  
Email update circulated  
Cllr Harrison briefed Cllr Oulds on the Aldi distribution centre situation
  
822. Planning Applications for Public comment  
No Planning
  
823. Update from Footpath working group  
- The £2000 Grant application for LCC has been submitted. Replacing 2 stiles for kissing gates, and a joint application with Carlton Parish Council for the replacement of a third.



- Clerk contacted LCC regarding removal of stile on Church Road. LCC have no objection in principal but require support from Landowners either side. Parish council to seek neighbours consent,

824. Update from Garden working group  
Garden Working party successful. Suggested 10am -12pm for 1<sup>st</sup> October  
Thanks to those who attended and for further works since
825. Requests for any forthcoming village events  
None received.
826. Closure of the public session.  
Members of the public are welcome to remain at the meeting, but must NOT interject, make representation or try and influence councillor decisions.

### Council Resolutions

827. Resolution to approve and sign the minutes of the meeting of the Parish council held on 26<sup>th</sup> August 2020  
Council not Quorate to sign – carry forward to next meeting
828. Ongoing matters  
Update on Parish Questionnaire  
Carry forward covid restrictions are lifted.

### Memorial Bench

Council agreed to drafted policy regarding placing a memorial bench in church meadow, outlining responsibilities and requirements.

### Aldi

Cllr Harrison updated councillors earlier in the meeting regarding the ALDI proposed distribution centre. He will be the principal contact between parish council and Aldi development site representative. Once established a liaison meeting will be arranged on a regular basis.



829. Resolution to agree any forthcoming village events  
No events
830. Resolution to discuss any planning applications and receive any reports from Cllr Harris  
No planning applications for consultation
831. Traffic/HGV Update  
Cllr smith verbally updated councillors with HGV update. 28 vehicles identified in the restricted zone.
832. Church Meadow Play Area  
Council to consider 2020 Rospa Inspection  
Rospa Inspection circulated to councillors. Accepted.  
Minor works to be undertaken, tightening bolts, Cllr Harrison to undertake Play inspections to commence asap (Cllr Harrison has the folder)
- Council to consider Quotes for tree works  
One quotation received to date, despite several contractors attending site.  
Council to try and seek further quotes for comparison.
- Consider a Shire Grant application for footpaths  
Council discussed a shire grant for works to the footpaths on Church Meadow, It was agreed to wait until tree works are completed, as some of the mould, moss etc is due to the tree canopy and exclusion of light.
833. Maintenance of Parish Assets  
Council to receive a list of assets and locations to be able to produce a maintenance schedule.  
Clerk and councillor Harrison to work on this for next meeting.  
List assets, Location, when purchased., Work to complete, how often.
834. Neighbourhood Plan  
Council to resolve to obtain further information/costs with regards to the formation of a neighbourhood plan.



Agreed something council wishes to consider. Clerk to try and ask consultants to attend zoom meeting to 'address' the council. Cllr Crane suggested clerk contact Barlestone Parish council as they have recently embarked on a Neighbourhood plan

835. 2020 Internal Audit

Council to receive conclusion on 2020 internal audit.

Internal audit has been completed.

Two items raised.

- Risk assessment says bank reconciliation to be completed annually. Auditor would like this done quarterly as a minimum. Clerk does a bank reconciliation every month which is checked and verified at every council meeting. – No further action required
- Asset Register – Auditor would like dates assets acquired and their location logged on the asset register. It should also include a depreciation column for depreciating assets – recommendation adopted. Clerk and Chairman to address

836. Finance

Resolution to Approve the payments for Sept 2020 (appendix1)

Resolution to Approve the Accounts to Date, Bank reconciliation and Expenditure against Budget (Appendix 2 Attached)

- Accounts approved, payments agreed.
- Clerk to seek clarification from LCC/EON as to why they are invoiced of monthly maintenance of street lighting. Should be adopted by LCC by now?

837. Correspondance

- Clerk to order 2 poppy wreaths for War memorials
- Cllr Harrison to put poppy's on lampposts beginning Nov.
- Due to covid restrictions, residents are encouraged to honour the two minutes silence on doorsteps

838. Next council meeting 28<sup>th</sup> October 2020 7pm