



## Nailstone Parish Council

Minutes of a meeting held at Dove Bank Primary School at 7pm on Wednesday 19<sup>th</sup> June 2024

Present: T Harrison (Vice Chairman), D Crane, H Darlington, (Councillors), 3 members of the public, K Bates (Parish Clerk), C J Peat (Locum Clerk).

### Public session

#### **136/2024 Questions and comments from members of the public**

Complaints were made about the poor quality of the grass cutting in the churchyard and Church Meadow. This had already been noted by Councillors and had been referred to the contractor.

A complaint was made that the hedge in front of 34 Main St had been trimmed (086/2024 refers) but was still overhanging and obstructing the narrow footway. This ongoing problem would now be referred to LCC Highways.

#### **137/2024 Update from County Councillor B Harrison-Rushton**

Cllr Harrison-Rushton was thanked for providing a written report covering grass cutting, opening times for waste sites and local transport.

#### **138/2024 Update from Borough Councillor W R Crooks**

There was no report.

#### **139/2024 Updates from Community Groups and other organisations**

The NCG reported that the D-Day celebration had been very successful and had attracted an audience of 95. Work had begun on clearing rubbish from the churchyard. A community picnic in Church Meadow had been arranged for 30<sup>th</sup> June.

The NGG reported that the semicircular bed had been rejuvenated: most of the existing perennials had been retained and divided and new plantings had been added. The Group had cleared rubbish from near the church porch and was weeding and clearing the brick gutters and drains around the building. **It was agreed** that in future the semicircular/clock bed would be referred to as the Centenary Bed, and that a formal letter of appreciation be sent to the parishioner who had maintained this bed for many years.

The PCC reported that a profile was being prepared prior to the appointment of a new Rector: the PCC wished to operate as a Community Church. The following events were planned:

21<sup>st</sup> June – Air Ambulance Coffee Morning  
12<sup>th</sup> July – Little Fishes Teddy Bears Picnic  
3<sup>rd</sup> August - Annual Church Summer Event

The NFG reported that the third stile/kissing gate on footpath S49 had been installed in the wrong place, sometime between 1930 and 1950. The location of the stile was shown correctly on OS maps and the Stoneshollow plans, but on site was about 20m away from its correct position. Remedial action would be expensive and was not envisaged.

On footpath R66 (Leics Round) it was difficult to locate the crossing point on Bagworth Rd: LCC RoW had been asked whether waymarking could be improved.

### **Council business**

#### **140/2024 Apologies for absence from Councillors**

**It was resolved** that apologies from Cllrs Barton and Harris be accepted.

#### **141/2024 Declarations of interests (including Disclosable Pecuniary Interests) and requests for dispensations in respect of items on the agenda**

Cllr Darlington declared a direct pecuniary interest in item 147/2024-24/00487/HOU.

#### **142/2024 Minutes of the meeting of 29<sup>th</sup> May 2024**

**It was resolved** that the minutes be approved and they were signed by the Chairman.

#### **143/2024 Updates from Councillors and the Clerk**

Cllr Darlington advised that there would be no Newsletter in August, so any events planned for August would need to be advertised in the July issue.

The Clerk reported:

**Church Meadow** – a grant of £5,552 from the P&CIF had been offered by H&BBC. The approved contractors had been asked for updated quotations. **It was resolved** that the Chairman and Clerk be authorised to accept these quotations and initiate works on site if the updated quotations were within 5% of the original figures (015/2024 refers).

**Bull's Head ACV** - H&BBC had responded that a meeting was not considered necessary (111/2024,118/2024 refer). Cllr Harrison asked why an email from Yoanna Gardner HBBC had not been forwarded to Council prior to the meeting and yet had been forwarded to Chris Peat? The Clerk apologised for not forwarding the email to Councillors, but had not considered it significant. Chris Peat had prepared the ACV application and had kindly offered to draft a response at short notice. This draft response had been copied to Councillors on the day of the meeting. **It was resolved** that comments on this draft be sent to the Vice Chairman and Clerk before 26<sup>th</sup> June and that the Vice Chairman and Clerk be authorised to submit a final version to H&BBC after this date.

**CCLA** - a cheque for £25,000 had been sent to the CCLA to open the investment account (094/2024 refers). This cheque had been deposited into the account.

**HSBC** - an updated mandate had been sent to HSBC.

**Redwood Savings Account** – an application had been submitted to Redwood Bank for a 95 day business savings account; the Chairman had been asked to provide personal identification to progress the application (128/2024 refers). Copies of bank statements had been requested and provided.

**Playground inspections** - Mrs L Julian had been offered training on an approved playground inspection course but was unable to attend.

**144/2024 Update on the LCC Members Highways Fund (Bagworth Road Safety Scheme)**

LCC had advised that the works should be completed by the end of July.

**145/2024 Repair of street lights**

LCC had been asked for a timescale within which the street lighting survey would be completed (61/2024 and 39/2024 refer) but had not yet responded.

**146/2024 Monitoring reports on Stoneshollow Solar Farm**

Cllr Harrison reported on behalf of the Monitoring Group (121/2024 refers). There had been 4 reports of near misses where the new site access track crossed public footpath S29. There was no signage at this junction, and public footpaths S29 and R66 had not been fenced off. It had been reported that the site access was unsecured during and after working hours. These matters had been reported to the three contacts listed on the Health & Safety F10 site notification, and a prompt reply had been received. Some new notices had since appeared on the site, and the agreed working hours had been observed. Martin Lee, Planning Compliance Manager at Ethical Power had requested a copy of the complaints log and **it was resolved** that this be sent immediately.

**147/2024 Planning applications submitted**

24/00487/HOU Single storey rear extension and addition of rear dormers (including the demolition of existing conservatory, 97 Main St, Nailstone **It was resolved** that the PC had no objections.

24/00540/FUL Proposed conversion of outbuilding to a single dwellinghouse with associated works, The Limes, Wood Road, Nailstone. **It was resolved** that the PC object on the grounds that the application is in open countryside, outside the village boundary and therefore deemed as an unsustainable location for additional dwellings and is contrary to DM4. The development shows no relationship to the existing architecture of the associated dwelling. The temporary buildings have no foundations, access to services and are therefore deemed temporary structures. The proposed conversion to a dwelling involves the formation of new foundations and connections to utilities, this is no longer a temporary building and goes against its permitted form. The proposed building would require significant improvement to meet modern standards for DM7 and building regulations. The Parish Council would invite consultation with the applicant to better understand their intentions for the site.

24/00567/HOU Single storey and first floor rear extensions. 69 Church Road. **It was resolved** that the PC had no objections.

## **148/2024 Comments submitted under delegated powers and applications determined**

24/00120/CONDIT : Variation of conditions 2,4,12,21,22 and 23 to planning permission 21/01395/FUL. Amendment to the access, required management and maintenance, construction traffic management plan, construction access improvements and vehicular visibility splays. Church Farm, Washpit Lane, Barlestone. Permitted.

## **149/2024 Financial Regulations**

Draft Financial Regulations, based on the 2024 NALC model, had been copied to Councillors before the last meeting; minor amendments had been made to this draft. **It was resolved** that the revised Financial Regulations be adopted.

## **150/2024 Standing Orders**

Draft Standing Orders, based on the 2018 NALC model, had been copied to Councillors before the last meeting; minor amendments had been made to this draft. **It was resolved** that the revised Standing Orders be adopted.

## **151/2024 Report 2024-07: Annual review of property**

**It was resolved** that Report 2024-07 be approved.

**It was resolved** that quotations be sought for the repointing and repair of the brickwork plinth for the pit wheel in Church Meadow.

## **152/2024 Report 2024-08: Annual report on memorials in the closed churchyard**

**It was resolved** that Report 2024-08 be approved.

## **153/2024 Annual Report**

**It was resolved** that the draft Annual Report be approved, uploaded to the PC's website and published in or with a future Newsletter.

## **154/2024 Report on the condition of the play equipment**

The play equipment in Church Medow was being inspected on a fortnightly basis by Mrs L Julian. The written log had been presented at the Annual Parish Meeting, and some rotting of the wood had been noted on one of the monkey bars.

**It was resolved** that quotations be sought for the replacement of the rotting timber.

**It was resolved** that the inspection report be reviewed at every meeting of the PC.

## **155/2024 Payment of the Clerk's salary**

In March it had been found that the PC's registration with HMRC had lapsed, so there had been a delay in producing payslips for the Clerk, payment of PAYE in March and full payment of the Clerk's salary in April. These problems had now been addressed.

**It was resolved** that (i) the payroll manager be asked to run the payroll on the 24<sup>th</sup> of each month; (ii) the Clerk be authorised to pay salary and PAYE on receipt of the

payslip each month; (iii) the Clerk will present the relevant payslips and HMRC payment receipt to each meeting of the PC; and (iv) any issues with the payroll would be referred by the Clerk to the PC.

### **156/2024 Invoices for payment**

The RFO presented a bank reconciliation which was checked and signed. Printouts from the HSBC website of the months transactions from the PC's accounts were presented and signed as due to the early date of the PC meeting in June the new bank statements were not yet available. (Minute 025/2024 refers).

**It was resolved** that the following invoices be paid:

		£.p
K Bates	Clerk's salary June 2024 (due on 25 <sup>th</sup> )	267.00
K Bates	Clerk's salary shortfall April 2024	53.40
The Graphic	Newsletter printing	131.00
Hames Partnership	Payroll May 2024	34.20
<b>Total</b>		<b>485.60</b>

### **157/2024 Date, time and place of the next meeting**

**It was resolved** that the next meeting be held on Wednesday 31<sup>st</sup> July 2024 at 7 pm at All Saints Church, Church Road, Nailstone.

The meeting closed at 8.50 pm.

**Signed**

**Date**

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#### **Abbreviations in these minutes**

ACV	Asset of Community Value
H&BBC	Hinckley & Bosworth Borough Council
LCC	Leicestershire County Council
LRALC	Leics & Rutland Association of Local Councils
MVAS	Mobile Vehicle Activated Sign
NALC	National Association of Local Councils
NCC	Nailstone Community Group
NFG	Nailstone Footpath Group
NGG	Nailstone Gardening Group
PC	Parish Council
PCC	Parochial Church Council
P&CIF	Parish & Community Initiatives Fund
RoSPA	Royal Society for the Prevention of Accidents