



# Nailstone Parish Council

## Minutes of the Extra Ordinary Parish Council meeting held on Wednesday 24<sup>th</sup> April 2019 at 6.30 PM in the Parish Church, Nailstone

### Present:

Cllr Cox, Cllr Higgott, Cllr Crane, Cllr Harrison & Cllr McCarthy-Young, 7 members of the public and the clerk.

The Chair reported that we have received a disclosure that meetings are being recorded without being told so members of the public should be aware. It was noted that the parish council are not recording meetings.

### 541/2019 - Resolution to receive apologies for absence

- N/A

### 542/2019 - Resolution to receive declarations of interest on items on the agenda

- N/A

### 543/2019 – Resolution to approve and sign the minutes of the Parish Council meeting of the 20<sup>th</sup> March 2019

The minutes of the meeting were circulated prior to the meeting and draft versions added to the website. Councillors approved the minutes and the approved copies will be uploaded onto the website and put on the noticeboard.

### 544/2019 – Resolution to approve outstanding payments

Councillors approved the following payments as presented by the clerk.

BACS	EON	Street Lighting	£161.31
ACS	Eden Tree Care	Works at Church Meadow	£828.00
BACS	Leicestershire County Council	Street light works	£215.12
BACS	LRALC	Annual membership	£210.27
BACS	BHIB	Annual insurance	£182.80
BACS	HMRC	PAYE	£22.20
BACS	Helen Chadwick	Clerks salary x 2 months+ expenses	£891.89
<b>TOTAL EXPENDITURE</b>			<b>£2,511.59</b>

### 545/2019 – Resolution

The clerk presented the year end accounts for 2018/2019, which had been circulated to councillors prior to the meeting and made available on the website. The accounts showed an income of £15,459.00 and expenditure of £23,422.78. Councillors reviewed the accounts. Cllr Higgott proposed that the statement of accounts be accepted as a true reflection of the accounts for 2018/2019 and this was seconded by Cllr Cox.



Cllr Crane proposed that the parish council exempt itself from an external audit as it meets the necessary criteria, this was seconded by Cllr McCarthy-Young. The Chair and the clerk signed the AGAR Part 2, i.e. the Annual Governance Statement, the Accounting Statements and the Exemption Certificate. These documents will be submitted to the auditor.

**546/2019 – Resolution to approve grounds maintenance tender**

The Chair reported that at the March meeting the grounds maintenance tender for 2019/2020 was agreed in principle so that works could start immediately, i.e. mowing, summer planting. It was agreed that the tasks that had already been carried out during the year would not be required again but that they may be in the future.

Cllr Harrison commented that there is a need for a discussion with the contractor to ensure that there is some consistency with regards to the planting. It was agreed that the parish council, via the clerk, would make contact with the contractor so that an agreement can be reached on the planting scheme for the village.

The Chair asked the clerk to contact the Church to confirm that within the parish council grounds maintenance contract the grass cuttings will be removed from the closed churchyard and Church Meadow.

**547/2019 – Date of the next meeting**

The date of the next meeting was confirmed as Wednesday 29<sup>th</sup> May 2019 at 7.00 PM

**Meeting closed at 6.50 PM**

**Signed:**

**Date: 29/5/2019**

Approved in meeting held 29/5/19