



Nailstone Parish Council

Minutes of Nailstone Parish Council Meeting held on Wednesday 26th June 2019, 7.00 PM in the Parish Church, Nailstone.

Present: Cllr Fortune, Cllr Burns, Cllr Luczywo, Cllr Harrison, Cllr Crooks, plus 5 members of the public. Parishioner S Barton agreed to take minutes during the meeting.

563/2019. Resolution to receive apologies for absence

- Cllr Crane sent apologies

564/2019. Resolution to receive declarations of interest on items of the agenda

- N/A

565/2019. Resolution to approve and sign the minutes of the meeting of the Parish Council on the 29th May 2019

- Minutes approved by Cllr Luczywo and Cllr Harrison

566/2019. Resolution to approve outstanding payments

- Approved payment to be made to 2Commune for website hosting £762.00
- Cllr Harrison to confirm that payment can be made via online banking

567/2019. Public Questions

- Member of public requested an update to the status of repair to the damaged speed sign on the A447, Cllr Fortune also requested an update for the damage to signs caused by police incident on Bagworth Road near to school. Cllr Harrison to contact Highways for update to be presented at the next meeting.
- Member of public requested an update to the question raised last time with regards to the storage container on driveway on Bagworth Road. Cllr Crooks advised that this would be removed at the end of June. To be confirmed at the next meeting.
- Member of the public requested permission to use the memorial garden for the 75th Anniversary event. Cllr Fortune advised that this was on the agenda under item 583.
- Member of the public requested permission to plant two David Austen roses in the memorial garden in readiness for the 75th event. Cllr Fortune added this to item 583.
- Member of the public requested information as to how to apply for a conservation grant to build a wall / railings at the front of property when in the conservation area. Cllr Harrison & Cllr Crooks advised to contact Paul Grundy in the first instance and provided email contact details at the end of the meeting.
- Member of the public raised serious concern over the state of footpaths and stiles surrounding the village. It was agreed that Cllr Luczywo would work with members of the NCG plus any other interested parties to provide a proposal at the next meeting.



- Cllr Fortune advised that a member of public had asked whether the current gardener had been asked to trim the footpath to the fields opposite the Church path on Church Road as this was not being done and is becoming very overgrown. This is to be looked into & update given at the next meeting.

568/2019. Resolution to approve updated standing orders

- Agreed. Proposed by Cllr Luczywo & seconded by Cllr Fortune

569/2019. Resolution to adopt financial orders

- Agreed to update to add in temporary clause whilst the council does not have a Clerk that the Chair plus one other Councillor have the ability to spend up to £250 in case of emergency.
- Proposed by Cllr Harrison & seconded by Cllr Burns.

570/2019. Resolution to approve bank mandate signatories and update on current situation

- Cllr Harrison has all the forms ready to send to bank once Cllr Crane returns.
- Cllr Harrison will then contact former Chair to sign.
- Once the above have been completed & submitted to the bank the contact information & signatories can be updated to the new Councillors.

571/2019. To discuss & agree the need for an interim Clerk

- Cllr Fortune gave an update with regards to the previous Clerk. The Council have sent two letters requesting she respond to the Council to discuss the matter further and if necessary, provide formal resignation, proper handover of the documentation left at the Church and the return of the printer owned by the Council.
- Cllrs Fortune and Harrison have been working with LRAC for support and guidance on the above matter.
- All Councillors agreed that it is necessary to advertise and recruit an interim Clerk as soon as possible. A separate meeting to be held within the following week to discuss and agree job description and requirements. Proposed by Cllr Fortune seconded by Cllr Harrison

572/2019. To discuss & agree to set up a working party to review the current budget to see what savings can be made

- All Councillors agreed that this would be put on hold pending the appointment of a new Clerk. Proposed by Cllr Luczywo seconded by Cllr Fortune.



- 573/2019. **To discuss & agree to set up a working party to assess the feasibility of a community group managing the planting, weeding etc of the garden.**
- Cllr Fortune proposed that an initial meeting to be held on Saturday 29th June 2pm to confirm interest and helpers. Event advertised on website and community Facebook page
 - Working together with Parishioners and the NCG and Cllr Fortune as PC rep this will be added to the July agenda to report on plans.
 - Stephen Smith repeated previous offer of donation of £50 towards planting.
- 574/2019. **To discuss and agree to the parish council having a Facebook page**
- Cllr Luczywo proposed that this was put on hold for 6 months. All Councillors agreed.
- 575/2019. **To discuss the School keep clear project for Dove Bank primary school**
- Cllr Harrison advised that this is LCC initiative and needs to be requested from the school. Cllr Harrison has forwarded to Mr Cheeseman (head teacher) all information.
- 576/2019. **Update on traffic calming to Bagworth Road**
- Cllr Crooks advised works begin in July 2019
- 577/2019. **To discuss lack of evidence for yearly ROSPA inspection and weekly inspections by the Parish Council for play equipment and insurance validity**
- Concern was raised at the lack of evidence pertaining to any inspections having taken place for the play equipment in the garden. Councillors agreed that urgent action was required especially as the Snap Dragon event is being held in July.
 - As an immediate action Cllr Harrison requested that a specialist company within the village carry out an inspection. This was very kindly carried out free of charge with formal report to be issued later in the week. Initial verbal report back to Cllr Harrison confirmed that equipment is safe to continue to use.
 - A checklist for the weekly inspections has also been provided and it was agreed that initially these would be carried out by 2 councillors, Cllr Luczywo to issue rota to all Councillors.
 - Agreed that Cllr Luczywo will contact insurance company to confirm that they are happy with the report provided.
 - Agreed that the equipment will remain open. Cllr Fortune proposed seconded by Cllr Luczywo
- 578/2019. **To discuss and agree to approve ROSPA inspection and interim measures.**
- Agreed as per Item 577.



579/2019. To agree forthcoming village events

- Request to use Church Meadow for the Church Fete on 17th August.
- All risk assessments and insurance documentation provided. All Councillors approved. Cllr Fortune proposed seconded by Cllr Harrison.

580/2019. Update on Community Speed watch scheduled 28/9/19 – 11/10/19

- Cllr Fortune confirmed that all applicable paperwork had been submitted and confirmation received back from Speed Watch.
- Claire Wolverson is Coordinator and training for anyone who wishes to help will be held in the lounge at the Bulls Head. Dates to be issued once confirmed. Support from everyone in the village to be encouraged.

581/2019. To review planning applications

- None received in month.
- Cllr Crooks confirmed status on Bulls Head development. Application rejected due to design, still to be rectified for external renovations of the Bulls Head and traffic calming measures.

582/2019. To discuss the wall at Malt House Close in conjunction with Cllr Crooks and agree actions

- Cllr Crooks and Cllr Harrison had received request to investigate PC responsibility for the repair of the wall. Alleged to be referenced with the Conservation area, this is to be confirmed.
- Cllr Luczywo requested that the Council obtain confirmation of ownership through land registry.
- Potential grant of up to 50% from Conservation project.
- Councillors agreed that this will be added to future meeting once ownership verified.

583/2019. To agree Parish Council support for the 75th anniversary event of the USAF crash

- Cllr Fortune had received form to be completed to request a fly past during the planned event on the 27th September to mark the anniversary.
- Sharon Shaw updated the meeting on the plans for the event, confirming a short memorial service with honoured guests.
- All councillors happy to support the event and agreed to sign request. Cllr Crooks also to support if required. Proposed by Cllr Fortune seconded by Cllr Luczywo.
- Sharon Shaw requested permission to plant 2 new roses in the memorial garden for the event. All Councillors agreed to this, proposed by Cllr Fortune seconded by Cllr Luczywo.

584/2019. Councillor updates

- Cllr Crooks issued update to all Councillors prior to the meeting.
 - 159 bus service has had funding extended to November 2019.
- Cllr Harrison updated that dog fouling appears to be improving
- Cllr Harrison updated that any HGV's reported coming through the village are being challenged when possible.



- Cllr Fortune updated that she had spoken to Mr Cheeseman regarding possibility of hiring the new school hall for winter meetings. This is to be followed up by formal email to advise dates and times and to request charge information.

Meeting closed at 8.08pm

Next meeting Wednesday 31st July 2019 7pm in the Parish Church.

Approved