



Nailstone Parish Council

Minutes of the Parish Council meeting held on Wednesday 28th March 2018 at 7.00 PM in the Parish Church, Nailstone

Present:

Cllr McCarthy-Young, Cllr Cox, Cllr Higgott, Cllr Crane, Cllr Harrison, Cllr Ould, 9 members of the public and the clerk.

The Chair opened the meeting at 7.00 PM and reported that it had been brought to the attention of councillors that members of the public have been recording parish council meetings but that it had not been declared and members of the public should be aware that this is happening.

403/2018 – Welcome and introduction of new councillor and signing of ‘Declaration of Acceptance of Office’ form

The Chair welcomed Tony Harrison onto the council, a declaration of acceptance of office form was completed. ‘Register of Interest’ forms had been signed prior to the meeting and forwarded to Hinckley & Bosworth Borough Council.

404/2018 - Resolution to receive apologies for absence

- Apologies were noted from Cllr Crooks and Nik Kreneta from the Neighbourhood Enforcement Team

405/2018 - Resolution to receive declarations of interest on items of the agenda

As agreed Declarations of Interest would be recorded at the start of each meeting. Councillors declaring an interest would still be entitled to take part in discussions unless the item is prejudicial, councillors would not be allowed to vote on the item or add opinion.

- No councillors declared an interest in any items on the agenda.

406/2018 – Presentation by Clean Neighbourhood Enforcement Officer

Cllr Cox reported that unfortunately the Enforcement Officer had been unable to attend the meeting but had provided a written report and it was agreed that details from the report would be added to the parish council website. Cllr. Cox had enquired regarding the pink poo spray – Nik advised that this can be sprayed onto dog foul that had not been picked up. Cllr Cox agreed to collect the spray and hand it to Cllr. Harrison for members of the community group to use. A public space protection order is borough wide, this also covers public highways. A fixed penalty notice of £100 can be levied for dogs not under control and fouling. The PSPO also covers the church yard where the parish council have also received complaints of dogs being allowed to run loose or urinating against graves. There is a volunteer scheme for enforcement however one of the borough council concerns is that volunteers are potentially getting into confrontational situations. *A member of the public commented that a resident did raise with another resident and they had been threatened.* Covert CCTV is also available via HBBC – Cllr Cox to enquire regarding having this in the village.

407/2018 - Public Questions

Members of the public were asked to declare their name when addressing the Chairman if they wished for their name to be minuted in this section of the meeting, if they did not want their name mentioned they need not declare it.

- A member of the public asked about additional bins. *Cllr Cox commented that additional bins have been ordered for the village so there will be no reason for anyone walking their dog not to pick up their dog foul and put it in an easily accessible bin.*
- A member of the public asked about the possibility of installing a footpath between Nailstone and Osbaston. *Cllr Ould commented that Highways will not look to install any additional footpaths due to lack of funds unless there had been a fatality.*



408/2018 – Resolution to approve and sign minutes of the Parish Council Meeting of the 31st January 2018

The minutes of the meetings were circulated prior to the meeting and draft versions added to the website. Councillors approved the minutes and the approved copies will be uploaded onto the website and put on the noticeboard.

409/2018 – Resolution to approve payment of outstanding accounts, update bank mandate and discuss appointment of internal auditor

The clerk presented the following cheques for authorisation totalling £1,273.16. Councillors reviewed invoices and approved payments.

- 101394 – E.ON, electricity = £49.92
- 101395 – Physio Control, replacement cheque as first cheque not received so cancelled at bank = £113.76
- 101396- Prestons, grounds maintenance = £553.20
- 101396 - H Chadwick, clerks salary and expenses for two months = £556.28

The clerk reported that she had spoken with Cllr Harrison prior to the meeting to ask he would be prepared to be added as a signatory on the bank account and that Cllr Harrison had agreed. The appropriate forms were completed and signed by Cllr Harrison, the Chair and the Vice Chair.

The clerk requested permission to appoint an internal auditor for the financial year ending 31st March 2018 and asked councillors whether they wanted to continue with internal auditor that they had previously used and was registered with the LRALC or whether they wanted to appoint another internal auditor. Cllr Higgott proposed that we continue with the same internal auditor and this was seconded by Cllr McCarthy-Young.

410/2018 – Clerks reports

The clerk reported that she had received confirmation from HBBC that the invoice for recent parish council election was being prepared and that the total amount will be £2,013.46. Cllr. Cox commented that there had been a few parishioners asking regarding the cost. The clerk commented that if the parish council had had the opportunity to advertise to co-opt then there would have been no cost. Cllr Harrison commented that that would not have been a very democratic process. The clerk commented that as part of the co-option process there is the option to bring in external support to ensure transparency when reviewing applications. A concern had been emailed to the parish council from a parishioner regarding the election and this has been forwarded to HBBC Democratic services as they oversaw the election.

The clerk reported that the General Data Protection Regulation (GDPR) comes into effect on the 25th May 2018, NALC and the LRALC are providing a toolkit for clerks so that they are fully aware of their obligations and how to implement any changes. The clerk will ensure that councillors are made aware of any changes that we have to make.

The clerk reported that the planning application to carry out tree works on behalf of the parish council at Church Meadow/Churchyard has been submitted.

411/2018 – Resolution of investigation by Monitoring Officer

Cllr Cox reported that following a complaint to the Monitoring Officer regarding two parish councillors, the Monitoring Office had carried out a full investigation and it had been concluded that there was no evidence of a breach of the code of conduct by either councillors and that the matter had been closed.



412/2018 – Update on defibrillator training, including circulation of contact details

Cllr Cox reported that the defibrillator training that had taken place earlier in the month had been a great success and was well attended and that she would write an article for the website and The Graphic. At the event it was suggested that it would be useful to have a list of contact people that have been trained on how to operate a defibrillator should they wish to be contacted by other residents should the need arise to use the defibrillator and it was agreed that when the article is added to the website that we ask anyone interested in being on the contact list to let the clerk know. There was some discussion at the training regarding making the code public, there were pro's and cons but it was felt at the meeting parishioners could obtain from EMAS when they ring through. Thanks were given to Joy Crane for monitoring the defibrillator. A new mask is to be ordered as existing one perished.

413/2018 – Resolution to formally agree the use of Church Meadow for events being organised by the Nailstone Community Group on the 27th May and the 30th June

The clerk reported that information that had been requested at the previous meeting had been received and circulated to councillors prior to the meeting. Cllr McCarthy-Young proposed that we agree to the use of Church Meadow providing all the necessary documentation is in place and this was seconded by Cllr Higgott.

414/2018 – Resolution to formally agree contractor/s for ground maintenance tender

The clerk reported that a copy of the agreed grounds maintenance tender had been added to the parish council website and sent to several contractors. Two quotes had been received, one that meet the criteria of the tender document and one that was just a single amount with no breakdown of the work that covered. Cllr Harrison commented that the process had perhaps been started a little late in the year and proposed that we start the process for appointing a contractor for 2019/2020 now so we have more time.

Cllr McCarthy-Young proposed that we contact the current contractor to see whether they would be prepared to continue for a twelve month period and this was seconded by Cllr Crane. The clerk reported that their quote, whilst not detailed to meet the tender criteria, was the higher of the two quotes. Cllr Crane made an alternative proposal to offer the tender to the company that had submitted a full tender document and this was seconded by Cllr Higgott. The clerk confirmed that the tender was being offered to the new.

Cllr Harrison also raised concerns about whether the parish council have the power to maintain an open churchyard. The clerk confirmed that we have taken advice on this and we are in a position to be able to maintain an open churchyard.

415/2018 – To discuss planning application 18/00174/HOU – two storey side and garage extension at 35 Barton Lane, Nailstone and agree response

The clerk circulated a copy of the planning application prior to the meeting and councillors agreed that they had no objection. Cllr. Harrison raised concern regarding HGV movement through the village to get to the site.

416/2018 – To discuss updated planning application 17/01293/FUL – erection of one new dwelling, access and parking arrangements including demolition of barns as necessary at Yew Tree Farm, Occupation Road, Nailstone and agree response

The clerk circulated a copy of the updated planning application prior to the meeting and councillor agreed that they had no objection. Cllr. Harrison raised concern regarding large HGV's accessing the site.

417/2018 – To discuss planning application 18/00027/CONDIT – variation of condition 2 of planning permission 16/01127/FUL to amend the designs of the dwellings at Longacre House, 81 Bagworth Rod, Nailstone and agree response



The clerk reported that despite requesting an extension to the deadline so that councillors could discuss the planning application a decision notice had been issued. It was agreed that formal letter would be sent to the planning department in relation to this. Councillors also commented that they have ongoing concerns about the speed of traffic on Bagworth Road.

418/2018 – To discuss meeting with Highways, including number of illegal vehicles through the village and agree action

Cllr Cox reported that following a site visit with Cllr. Higgott and Adam Wilson from Highways regarding speed reduction he advised that there is no conditions attached to Cadeby Homes development except a dropped kerb. With regards to the extension of the 30mph limit there is no planning condition to do this under Midas application.

- The planning condition is for a gateway and for a vehicle activated sign. Cllr. Cox commented that the gateway could be dragons teeth. In principle this condition has been discharged however Adam is in contact with MIDAS to ascertain further details.
- The crossroads junction at the top of Bagworth Road has a S106 attached but only for junction works. The junction has yet to be designed and may or may not have an impact on the gateway exit speed from the village. These works are likely over the next 5 year.
- A priority working system works best when there is sufficient opposing flow out of the village to deter and slow down a driver on entry to the village.
- The effective use of the VAS is to not have in use all of the time and to use the “surprise element” to manage driver behaviour otherwise drivers do not notice it or more likely to ignore it. Cllr. Cox suggested contacting Mr and Mrs Shaw regarding this to discuss moving around and then taking away for a period of time. It was also agreed that the use of Speedwatch helps with driver behaviour and for this to continue.
- The County Council have suggested the following
 - waiting for the outcome of the whether MIDAS 22 have met their obligation to address condition 22 of the location of the gateway
 - Wait until the Grange Road junction is designed and constructed to see if this has a positive knock on to driver behaviour.–

Cllr. Cox read out a list of costs attached to extending the 30mph (this included obtaining a Traffic Regulation order, which Cllr. Ould commented takes approx.. 18 months to obtain and then the construction of a Priority working system.

Cllr Harrison raised a concern about the number of illegal vehicles (HGV's, etc) travelling through the village and asked whether it would be possible to look at ways in which we can reduce this and perhaps identify and report the worst offenders.

Councillors agreed that the volume and speed of illegal vehicles through the village has increased. Cllr Cox proposed that we write to companies that have regular vehicles travelling through the village to get a point of contact so that can report incidences directly to them. Councillors agreed that we should ask members of the public to help in identifying these vehicles. Cllr Cox asked Cllr Harrison if he would be the contact for members of the public reporting vehicles and then the information could be compiled and forward to companies with a copy to the Police. It was agreed that details would be added to the website and that the situation would be monitored. Cllr. Cox suggested inviting the police to the next meeting to discuss further.

Cllr Higgott reported that Highways had been in contact regarding a planter situated at the bottom of Bagworth Road and that they had issued a 21 day notice on the 8th January to see whether anyone would accept responsibility for the planter. LCC contacted the parish council to confirm that a job number had been created on the 27th February for the removal of the planter which had been hit and destroyed prior to any action. The Enforcement Officer had been out on site on the 15th March. Cllrs. Cox and Higgott had met with the officer to ascertain if there was anything further that could be implemented in relation to the bend, there had been two incidents recently in which



the bollards had been knocked down and then the planter destroyed. The officer felt that the only option was another wooden bollard but felt LCC would not provide it and it would be the PC to do this. She later advised to speak with the traffic and signals team to see if they could support this. Cllr. Higgot had raised this with Adam Wilson at the site visit and we are now awaiting outcome.

419/2018 – To discuss format of annual parish meeting and agree actions

The clerk provided clarification on the difference between the annual parish meeting and the annual parish council meeting. Councillors agreed that it would be good to hold them on different days as in previous years they had been held on the same evening and there had been some confusion.

It was agreed that the clerk would look for available dates in the Church on either a Saturday afternoon or an evening in the week. Councillors agreed that it is important to have community involvement and it was suggested that we invite local groups to deliver a brief presentation on the work they have done throughout the year. The clerk will contact local groups and draft an agenda for the event.

420/2018 – Parish Councillor Updates

Cllr Cox reported that:

- Dovebank Primary School have just received their Ofsted inspection report they remain as 'Good' and proposed that we write a letter of congratulations to the school and add a copy of the report to the website.

Cllr Higgott reported that:

- The Good Friday site had been cleared.

Cllr Crane reported that:

- The benches had arrived and are now awaiting installation. The clerk advised that no-one has contacted her regarding installation at present. Details are on the PC website.

421/2018 – Date of next meeting

The date of the next meeting was confirmed as Wednesday 30th May 2018 at 7.00 PM

The Chair closed the meeting at 20:50 PM.

Signed:

Date: