



Nailstone Parish Council

Minutes of the Parish Council meeting held on Wednesday 28th November 2018 at 7.00 PM in the Parish Church, Nailstone

Present:

Cllr Cox, Cllr Higgott, Cllr Crane, Cllr McCarthy-Young, Cllr Harrison, Cllr Ould, Cllr Crooks, 3 members of the public and the clerk.

488/2018 - Resolution to receive apologies for absence

- N/A

489/2018 - Resolution to receive declarations of interest on items on the agenda

- All councillors declared an interest in item 1244/2018 as residents of Nailstone Parish, the clerk provided a dispensation for all.

490/2018 – Public Questions

Members of the public were asked to declare their name when addressing the Chairman if they wished for their name to be minuted in this section of the meeting, if they did not want their name mentioned they need not declare it.

- A member of Nailstone Community Group asked about their request for a donation towards printing costs of their newsletter. *The Chair reported that this request had come too late to add to the agenda but that it would be considered at the January meeting.*
- A member of the public asked about the bus service and what was happening and whether anything could be done to ensure that it remains. It was commented that a lack of bus services in the village would cut many people off and would prevent people getting to school, colleges, work, Dr & Dentists, etc. *The Chair commented that the bus services would be discussed under item 496 on the agenda. Cllr Ould commented that he had not received any concerns from parishioners about the service but that people are welcome to contact him.*
- The Chair reported that several questions had been received by email from a parishioner and that these would be covered by agenda items.

491/2018 – Resolution to approve and sign the minutes of the Extra Ordinary Parish Council meeting of the 15th October 2018

The minutes of the meeting were circulated prior to the meeting and draft versions added to the website. Councillors approved the minutes and the approved copies will be uploaded onto the website and put on the noticeboard.

492/2018 – Resolution to approve outstanding payments

Councillors approved the following payments as presented by the clerk.

BACS	GCW Power Installations	Additional works to noticeboards	£250.00
BACS	Bosworth Groundcare & Maintenance	Grounds maintenance – Sept/Oct/Nov	£897.00
BACS	LRALC	Councillor training, Tony Harrison	£40.00
BACS	Helen Chadwick	Payment for poppies	£159.00
BACS	EON	Street lighting	£138.94
BACS	Viking	Stationary	£163.78



BACS	Nailstone Church	Church hire	£150.00
BACS	Helen Chadwick	Clerks salary x 2 months + travel (£323.42 x 2 + £19.20 x 2)	£685.23
		Mole works	£30.00
		Administration & overtime	£247.38
TOTAL EXPENDITURE			£2,761.33

493/2018 – Resolution to approve budget and precept request for 2019/2020

The Chair reported that councillors had met as a working party to review a draft budget that had been produced by the clerk. Following the meeting and taking on councillors comments the budget had been updated and circulated to councillors prior to the meeting. The Chair reported that any budget line that showed a £0 was because there had been enough carry forward from the current year that nothing needed to be budgeted for 2019/2020 and that all councillors were in agreement with this. It was noted some of the budget lines had decreased from 2018/2019 and that was because the clerk had negotiated contracts and brought some costs in under budget. It was also noted that the council had reduced their meetings and that had had an impact on the cost of room hire. Provision has also been made in the budget for the maintenance and repair of parish council assets. Following a discussion on the updated budget Cllr Cox proposed that the budget be accepted and that based on the estimated reserves of £3,000 we request a precept of £15,500, this was seconded by Cllr Crane and all councillors were in agreement. The clerk will submit the precept request and an updated budget will be uploaded onto the website.

494/2018 – Resolution to agree the grounds maintenance tender for 2019

The Chair reported that councillors had met as a working party to review the draft grounds maintenance tender and during the discussion clarification had been given on the area that the parish council have responsibility for and those that are the responsibility of Highways, including footpaths, etc. Following that meeting the document had been updated and circulated to councillors prior to the meeting. The Chair reported that we had hoped to have some new planters as part of the conservation project but that due to unexpected expenditure this part of the project had been delayed. The Chair reported that within the budget provision had been made for the repair/maintenance of parish council assets. Cllr Cox proposed that the updated tender document be accepted and circulated to contractors, this was seconded by Cllr Harrison and all councillors were in agreement. It was agreed that if new contractors were being used then references would be requested.

495/2018 – To discuss planning application for a single storey extension to the existing school buildings at Dove Bank Primary School, Bagworth Road, Nailstone and agree action

A copy of the planning application was circulated to councillors prior to the meeting and following a review of the application councillors agreed that they had no objection. No objections had been received from parishioners.

496/2018 – To discuss the local bus service including Roberts and Arriva and agree actions

The Chair reported that the 159 bus service due to end in December has now been extended to June 2019 and that the Arriva 153 service will have a reduced route. Concerns have been raised about children getting to school and the isolation that it will bring to residents without transport. Councillors agreed that it would be useful to have an idea of how many people use the services from Nailstone but that a questionnaire/social media poll would not necessarily give an accurate



picture. Agreed to put request on website to advise Cllr Ould who uses and why e.g. travel to college. Cllr Ould did not feel that a petition would provide any benefit.

It was agreed that the Chair would write to the County Council about both services and that details should be put on the website so that residents can also submit their concerns. It was also suggested that the council contact other parish councils whose parishes are affected by to see if there is anything that could be done as united parishes.

497/2018 – To discuss and agree maintenance quote for paths and trees in Church Meadow and agree actions

The Chair reported that we had gone out to tender for some repair works to the paths and trees in Church Meadow and that quotes had been received. The clerk confirmed the values of the quotes. Cllr Cox proposed that quote B be accepted for the paths, this was seconded by Cllr Harrison and all councillors were in agreement. Cllr Cox reported that she had met a contractor on site for works to the trees in Church Meadow, she gave an overview of the advice provided by the contractor in relation to cutting back and the difficulties with the oak trees and cover they provide. It was agreed to go with this companies quote. The clerk will liaise with the contract and instruct them to make on the start on the work once all the necessary permissions were in place.

498/2018 – To discuss the quote for winter planting and agree action

The clerk reported that a quote had been received for the winter planting and that because no other quotes had been received Cllr. Cox proposed that this be accepted so that the work can commence as soon as possible. This was seconded by Cllr Higgott and all councillors were in agreement.

499/2018 – To discuss the request for additional litter bins and agree actions

The clerk reported that images of litter bins had been circulated to councillors prior to the meeting. Councillors agreed that for the bin that is going to go by the new bench and village sign it should be a closed bin with a lid. The clerk will source some alternative options so that this item can be discussed at the January meeting.

500/2018 – Update on the village sign and agree actions

The Chair reported that the village sign has been received and took the opportunity to thank Richard Stinson of Brookstone Creative Ltd, a resident and local company, for their involvement with the design of the parish council logo and village sign. It was reported that the pole that had been sent was not the one ordered but that the contractor had installed it prior to notifying anyone. The clerk is now in discussion with the company that provided the pole to see how the situation can be resolved and whether they will provide a replacement pole or cover the cost to paint the pole that has been installed.

501/2018 – Update on the play/exercise equipment for The Oval and agree actions

Cllr Crane reported that he had met with colleagues from HBBC onsite to discuss the various options for the installation of play/exercise equipment on The Oval. Cllr Crooks reported that it was positive meeting and that HBBC have agreed to support the parish council with a consultation to see what parishioners think of the proposal. Cllr Crane commented that a draft proposal has been received and project costs for the equipment were in the region of £10-£12k. Councillors agreed that whilst some had been ring fenced for the project there would be a need to look at grant funding opportunities. Cllr Harrison asked who would maintain The Oval and Cllr Crooks reported that the equipment would be the responsibility of the parish council but that HBBC would maintain the land and the footpath. Councillors agreed to proceed with the consultation and once the outcome of that has been received further discussions will be held. Cllr Crane proposed that due to costs that the council do not proceed with purchasing more equipment for Church Meadow and see what the consultation about more equipment brings.



502/2018 – Update on the Christmas tree installation

Cllr Higgott reported that the Christmas tree had been ordered and would be delivered to Cllr Crane later in the week. Cllr Crane confirmed that he had the lights for the tree and would ensure that it was put as soon as possible.

503/2018 – Parish Councillor updates

Cllr Harrison reported that:

- There had been no HGVs reported and only 2 cases of dog fouling.

Cllr Higgott reported that:

- A stallion has been tied at the Good Friday Site, Cllr Crooks agreed to look into this and will provide the clerk with an update to circulate.

Cllr Cox reported that:

- She would like thanks noting to Cllr Higgott for involvement with the work to get the new benches and village sign installed.
- Following removal of the Main Street sign, an email was sent to HBBC and also the department were spoken to. They have agreed to re-site the sign at no extra costs to the council.
- She would like thanks noting to Cllr Higgott and Cllr Crane for organising the Christmas tree.
- She would like thanks noting to Cllr Harrison for co-ordinating the installation of the poppies and thanks to members of the parish who made a financial donation.
- Following months of communication between a parishioner, the council and the Information Commissioners office a request was made for 5 decision notices on the council's response to freedom of information requests. It was found that in one case it was not a decision to be made under the FOIA, the other the council provided the information within the 20 days. One they did not and two stated that the council breached the act by not issuing a refusal notice as the information was available to the parishioner. To comply the parish council need to issue a refusal notice within 35 days of the notice, the council had complied with this, sending the refusal notice on the 26th November. Details of these notices can be found on the Information Commissioners website.
- Thanks to all councillors for their support during the year and reminded them to put their out of office on their emails over the holiday period. The chair wished everyone a Merry Christmas

504/2018 – Resolution to approve the meeting dates for 2019

The clerk circulated a list of draft meeting dates for 2019 and these were approved by councillors. The date of the next meeting was confirmed as Wednesday 30th January 2019 at 7.00 PM

Signed:

Date: